Welcome to the Educators Rising Collegiate Membership Portal
START BY SIGNING UP IN THE MEMBERSHIP PORTAL

Everyone will need to create an account before adding a membership.
CREATING YOUR ACCOUNT

Enter your information in all of the required fields. These fields are marked with a red asterisk.

The email address and password that you enter will be used to login in to the membership portal in the future.
WE WANT TO STAY CONNECTED

Help us keep you updated on events, opportunities, and upcoming deadlines. Share your social media handles with us!
CONNECT TO YOUR SCHOOL’S CHAPTER

On the Your Organization Information screen, you will need to enter your school name to be connected to your chapter. Please avoid abbreviations.

DO NOT SKIP THIS SCREEN.
SELECT YOUR SCHOOL FROM THE LIST

If your school is already in our system, it will appear in the list. Be sure to select the one that matches your city and state.

Uncheck the boxes to link your address and phone to the organization. We want to ensure that we have your correct address and phone on file.
ADD YOUR SCHOOL TO OUR DATABASE

If your school does not appear in the list, click Not listed above. The next screen will allow you to enter your school’s information to add it to our database.
ADD INFORMATION ABOUT YOUR SCHOOL

On the next few screens, add information about your school. Be sure to enter all required fields.
Enter your school's address.

You will be able to enter your personal address later.
ENTER THE PHONE NUMBER FOR YOUR SCHOOL

This should be the general number for the school.

You will enter your personal phone number later.
ENTER YOUR ADDRESS

We may need to mail information to you. Enter your preferred mailing address.

Be sure to indicate if this is a work or home address.
ENTER YOUR PHONE NUMBER

We often need to contact you by phone. Enter your preferred phone number and indicate the phone type using the dropdown.

Put a check in the box if you would like this phone number to appear in our Educators Rising online directory.
Once your account is created, you will automatically be signed into the portal.

You will now need to add your membership to your account.

Click on the Join Us tile.
Membership is open to undergraduate students and the advisors who support the chapter in each school.
CATEGORIES OF MEMBERSHIP

There are two categories of membership. Read each description and select the one that best fits you.

Advisor will need to upload a Letter of Intent form to be approved.

Download Letter of Intent form now.
ADD THE MEMBERSHIP TO YOUR CART

Click add to cart and then click continue.
Review the category selected. It will be highlighted in green. Then click the checkout button at the bottom of the screen.
ANSWER REQUIRED
QUESTIONS FOR THE APPLICATION

Each membership category has a different set of required questions.

Be sure to answer all questions marked with a red asterisk.
ADVISORS MUST UPLOAD THE LETTER OF INTENT FORM TO BE APPROVED

Follow the instructions found in the shaded box to upload your completed Letter of Intent form.

Advisors automatically receive a free PDK digital membership.

Two students will also need to join before the chapter can be approved.

Click Submit to finish your order.
ACCESSING RESOURCES

Advisors have access to all of the Educators Rising Collegiate resources once membership has been approved.

Students will have access to the student resources once payment has been received.

You can find these resources by clicking on the side navigation.
FIND YOUR NEW MEMBER ID NUMBER

You can find your member id number and update your personal information by clicking on the profile tile.
WE ARE HERE TO HELP!

Email us at edrisingcollegiate@pdkintl.org or give us a call at 800-766-1156.